



GVRPC, Inc.

Rt. 63 at Hampton Corners
5861 Groveland Station Road
Mt. Morris, NY 14510

(585) 658-4860 • FAX / (585) 658-4874
<http://www.gvrpc.com> . E-mail: gvrpc@gvrpc.com

PRE-ELIGIBILITY DETERMINATION FORM

Please complete the front and back of this pre-qualifying form and return it to GVRPC to help us determine your eligibility for our programs. If you appear to qualify, you will be contacted for an intake appointment as funding becomes available. You will be required to bring in COPIED documentation verifying: income and assets, homeownership, fire insurance, mortgage payments current, paid school & property taxes.

Applicant: _____ **Phone #:** _____ **Cell#** _____
First & Last Name

Property Address: _____
Street & Number Town zip code

Mailing Address: _____
(If different than above) Street & Number -or- PO Box Town zip code

Town/Municipality of Tax Payment: _____ **Tax I.D. #** _____

Home Assessed Value: \$ _____ **Are your Property & School Taxes Paid?** _____

Check all that apply: _____ **Female Head of Household** _____ **Elderly (60+)** _____ **Frail**
 _____ **Handicapped** _____ **Minority** _____ **Veteran**

List ALL persons who regularly live in household - List head of household first.

Name	Relationship	Birth Date	Social Security Number <i>Required for family members age 18 & over</i>
	Head of Household		

List ALL sources of income for all adults over age 18 (wages, Social Security, unemployment, disability, pensions, child support, rental income, etc.) GVRPC will verify ALL income sources reported.

Source (employer/agency)	Recipient	Gross Monthly Amount	Gross Annual Amount

Please answer ALL questions below regarding your household assets. GVRPC will verify your information upon approval of final application and at time of contract.

BANK	Checking Account:				Balance: \$
	Savings Account:				Balance: \$
		YES	NO	SOURCE	CASH VALUE
ASSETS	IRA or 401(k) Accounts				\$
	CD's or Money Market Accounts				\$
	Stocks, Bonds, Trust Funds				\$
	Life Insurance (other than TERM)				\$
	Other property (land, rentals, etc.)				\$

HOME REPAIR NEEDS: Please indicate the areas of your home in need of repairs (all that apply)

Roof		Heating		Well		NOTE: We can repair or replace only existing structures and systems. We do not do additions or cosmetic repairs.
Foundation		Plumbing		Septic		
Insulation		Structure		Siding		
Windows		Electrical		Other repair needs:		
Do you have ANY Accessibility adaptation needs?		Number of bedrooms?				

	YES	NO		YES	NO	
Is the Deed in your name?			Is your Deed filed in your County? Indicate your county:			
Is there a Land Contract?				Do You have a Power of Attorney designated?		
Do you have Homeowner Insurance?				IS YOUR MORTGAGE CURRENT?		
IMPORTANT: If you have a Land Contract, it must be recorded with the County Clerk's Office				Name & Address of Mortgage Holder:		
Have you ever received grant funds from GVRPC or any other source?						
If Yes, list type of Grant funding source, the date & grant amount :						

How did you hear about the GVRPC Program? _____

Are you being referred by another agency? ____ yes ____ no

Name of referral Agency of Individual(s): _____

I certify that the information provided is true and correct to the best of my knowledge and will be used specifically to determine my eligibility for housing assistance from Genesee Valley Rural preservation Council, Inc.

Applicants Signature

Date

Please Return to: **GVRPC, Inc.**
Att: Bob Martin, Director of Housing Programs
5861 Groveland Station Rd.
Mt. Morris, NY 14510

(585) 658-4860
bmartin@gvrpc.com

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THIS SPACE FOR GVRPC USE ONLY

Total Annual Income	\$		Waitlisted for:
Total Asset Income	\$		HOME
Total of income & Asset	\$		AHC
# in Household			FHLB
% Median Income			CDBG
Eligible	Yes	NO	USDA-RD
If ineligible, why?			

Reviewed By: _____ Date: _____



GVRPC, Inc. Housing Programs promote the participation of Minority & Women Owned Businesses and Contractors. We are committed to affirmative marketing in all programs and projects, with the objectives of non-discrimination and equal opportunity. GVRPC, Inc. makes every effort to direct employment and other economic opportunities generated by HUD financial assistance to the greatest extent feasible, toward low- and very low-income persons.



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